

ASSETS AND FACILITIES MANAGEMENT - PROPERTY MANAGEMENT - OUTDOOR FACILITIES										
CAT.		SERVICES RENDERED	UNIT	REMARKS						
					2017/18	2017/18	VAT	2018/19	2018/19	% Increase / decrease
					Recalculated	R	Yes/No	Recalculated	R	
					excl. VAT	incl. VAT		excl. VAT	incl. VAT	
		REGULATIONS								
	***	1.CANCELLATION OF BOOKING/REFUND OF HIRE CHARGE								
		1.1 The Lessee may cancel the lease agreement/hiring of the municipal facility by written notice not less than 30 (thirty) days prior to the commencement of the hire period, in which case the Lessor shall refund to the Lessee any payments made, less an amount equal to 10% of the tariff paid by the Lessee.								
		1.2 Should the cancellation be received less that 30 days but more than 13 days prior to the commencement of the period of hire, the Lessor shall retain a further 35% of the 90% owing.								
		1.3 Should the cancellation be received less than 13 days prior to the commencement of the period of hire, the Lessee shall receive no refund of the hire charge.								
		1.4 Notwithstanding the abovementioned, should a transferred booking be cancelled, the date of the original booking will be used to determine the amount of refund to which the Lessee is entitled.								
		CONCESSIONS								
	***	The Director : Property Management or his or her nominee may grant any person or institution free access or a reduction of the tariff to this facility provided that:								
		1. The facility is used for an event which Council has initiated, supports or participates in.								
		2. Such person or institution first obtains certification in writing from the relevant Council Director that they satisfy the requirements of paragraph 1 and approves the internal cost recovery. The relevant Director shall be determined by the nature of the event that is to be held.								
		3. Such persons or institution is liable for all overtime payments which result from the usage of the facility.								
		4. Subject to paragraph 3 the City Manager certifies in writing that the facility will be utilized for a purpose that promotes the interests of the Municipality and no overtime payment will be applicable.								
		5.The Director: Property Management has the authority to adjust any tariff upon motivation to ensure alignment to the “Policy on the Management of Councils Immovable Property”.								
		A. User principle for HOSTING OF MAJOR EVENTS when the tariff is not applicable								
		1. Revenue sharing between City & Event organiser								
		2. Cost recovery based on approved MOU								
		3. Where applicable the booking will be subject to the City’s Events Committee issuing an events permit for events to be held.								
		B PREPARATION AND DISMANTLING TIME:								
		1. All days required for preparation or dismantling shall form part of the letting period and will be charged at a 10% of the applicable tariff.								
		2. Both the preparation and dismantling days will not exceed two days each.								
		3. Preparation and dismantling period may only exceed the two day threshold subject to written approval from Director: Property Management								

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		ATHLONE STADIUM								
		SOCCER (Premier Soccer League)								
		Professional and Commercial Bodies								
		Field and Change Rooms for PSL soccer matches	Hire charge per Match	Difference between tariff and 10% of total ticket sales to be calculated and added to the final invoice.	17,543.86	20,000.00	y	18,521.74	21,300.00	6.5%
		Pitch Repair / Replacement	per m2		74.56	85.00	y	104.35	120.00	41.2%
		Training Sessions	per session or part thereof (not to exceed 2 hours)	No crowd activation	3,152.63	3,594.00	y	3,328.70	3,828.00	6.5%
		Mayoral Suite	per match				y	4,300.00	4,945.00	0.0%
		SOCCER (National First Division Matches)								
		Professional and Commercial Bodies								
S		Field and Change Rooms for NFD soccer matches	per match		12,314.04	14,038.00	y	13,000.87	14,951.00	6.5%
S		Mayoral Suite	per day or part thereof		2,176.32	2,481.00	y	2,298.26	2,643.00	6.5%
S		Practice Matches/ Friendly matches/ Warm up games	per session or part thereof (not to exceed 2 hours)		3,152.63	3,594.00	y	3,328.70	3,828.00	6.5%
S		Individual Suites West Stand 1-4 & 13-16	per day or part thereof		2,168.42	2,472.00	y	2,289.57	2,633.00	6.5%
S		Individual Suites West Stand 5-8 & 9-12	per day or part thereof		3,382.46	3,856.00	y	3,571.30	4,107.00	6.5%
		Individual Suites East Stand 1-4 & 13-16	per day or part thereof	To be deleted, suites rented to community organisations	Delete	Delete	y			N/A
		Individual Suites East Stand 5-8 & 9-12	per day or part thereof	To be deleted, suites rented to community organisations	Delete	Delete	y			N/A
		Amateur Sporting Bodies, Welfare and Religious Organisations								
S		Field and Change Rooms - Senior (U19 and up)	per match		2,207.02	2,516.00	y	2,330.43	2,680.00	6.5%
S		Mayoral Suite	per day		1,229.82	1,402.00	y	1,299.13	1,494.00	6.6%
		Welfare , Religious Organisations and Youth								
		Field and Change Rooms - Youth (U7-U18)	per match				y	1,165.22	1,340.00	0.0%
		Mayoral Suite	per day				y	649.57	747.00	0.0%
S		Individual Suites East and West Stands								
S		Individual Suites West Stand 1-4 & 13-16	per day or part thereof		1,260.53	1,437.00	y	1,331.30	1,531.00	6.5%
S		Individual Suites West Stand 5-8 & 9-12	per day or part thereof		1,966.67	2,242.00	y	2,076.52	2,388.00	6.5%
		Individual Suites East Stand 1-4 & 13-16	per day or part thereof	To be deleted, suites rented to community organisations	Delete	Delete	y		0.00	N/A
		Individual Suites East Stand 5-8 & 9-12	per day or part thereof	To be deleted, suites rented to community organisations	Delete	Delete	y		0.00	N/A

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		OTHER								
S		Overtime/Cleaning Charges/ Sunday staff costs		As per labour rates (per event / practice as required)						
S		Floodlighting	for every two hours	As per rates and tariffs report for Electricity	1,184.21	1,350.00	y	1,250.43	1,438.00	6.5%
		External Hiring of Pitch Protection								
S		Type 1 - Terra Track	per m ²	Rate excludes transport, insurance and sanitation, which is hirers responsibility	61.40	70.00	y	65.22	75.00	7.1%
S		Type 2 - Terra Tile	per m ²	Rate excludes transport, insurance and sanitation, which is hirers responsibility.	42.98	49.00	y	46.09	53.00	8.2%
		SPECIAL LETTINGS								
		CONCERTS								
PCR		Hire Charges	per day or part thereof		121,319.30	138,304.00	y	128,081.74	147,294.00	6.5%
S		Erection & Dismantling	per day or part thereof		13,480.70	15,368.00	y	14,232.17	16,367.00	6.5%
		FESTIVALS/ FAIRS/ CARNIVALS/RALLIES								
S		Venue Hire charges	per day or part thereof		9,755.26	11,121.00	y	10,299.13	11,844.00	6.5%
		MEETING ROOMS								
S		Commercial	per hour		188.60	215.00	y	200.00	230.00	7.0%
S		Private	per hour		125.44	143.00	y	133.04	153.00	7.0%
S		Community / Charity	per hour		36.84	42.00	y	40.00	46.00	9.5%
		Board room								
S		Commercial	per hour		215.79	246.00	y	228.70	263.00	6.9%
S		Private	per hour		161.40	184.00	y	170.43	196.00	6.5%
S		Community / Charity	per hour		52.63	60.00	y	56.52	65.00	8.3%
		CONFERENCE ROOM								
S		Commercial	per hour		553.51	631.00	y	584.35	672.00	6.5%
S		Private	per hour		385.96	440.00	y	407.83	469.00	6.6%
S		Community / Charity	per hour		188.60	215.00	y	199.13	229.00	6.5%

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		MISCELLANEOUS COSTS FOR ALL AREAS WHERE APPLICABLE			18,071.93	20,602.00	y	19,079.13	21,941.00	6.5%
S		Overtime/Cleaning Charges/ Sunday staff costs		As per labour rates (per event / practice as required)						
S		Floodlighting		As per rates and tariffs report for Electricity						
S		Food Kiosks	per kiosk per day or part thereof		263.16	300.00	y	278.26	320.00	6.7%
S		Roving Vendors	Per event day or per Kiosk per day if used		131.58	150.00	y	140.00	161.00	7.3%
		COMMERCIALISATION								
		1. LETTING OF OFFICE SPACE								
S		Letting of office space to external applicants per month or part thereof	per square metre, per month		61.40	70.00	y	65.22	75.00	7.1%
S		Letting of space per annum (less than 100 square metres)	per month		1,260.53	1,437.00	y	Delete	Delete	
S		Letting of space per annum (between 100 and 400 square metres)	per month		3,781.58	4,311.00	y	Delete	Delete	
S		Letting of space per annum (between 400 and 600 square metres)	per month		6,306.14	7,189.00	y	Delete	Delete	
		Letting of space per square metre (less than 100 square metres)	per square metre				y	100.00	115.00	0.0%
		Letting of space per square metre (above 100 square metres)	per square metre				y	80.00	92.00	0.0%
		Letting of space per square metre (Storage)	per square metre				y	40.00	46.00	0.0%
		2. RIGHTS PACKAGES								
PCR		Rights packages (primary advertising inside stadium & one Suite)	per annum		63,062.28	71,891.00	y	66,577.39	76,564.00	6.5%
PCR		Rights packages (primary advertising inside stadium & two Suites)	per annum		94,594.74	107,838.00	y	99,867.83	114,848.00	6.5%
		Selling advertising space on exterior of the facility, service provider to install infrastructure and maintain infrastructure. City to recover 10% of revenue generated	per annum							
PCR		Primary advertising space	per annum		37,837.37	43,134.60	y	39,946.09	45,938.00	6.5%
		3. EAST STAND MINOR HALLS								
		1 st Floor Hall : commercial	per hour		Delete	Delete	y		-	N/A
		1 st Floor Hall : non-commercial	per hour		Delete	Delete	y		-	N/A
		2 nd Floor Hall A : commercial	per hour		Delete	Delete	y		-	N/A
		2 nd Floor Hall A : non-commercial	per hour		Delete	Delete	y		-	N/A
		2 nd Floor Hall B : commercial	per hour		Delete	Delete	y		-	N/A
		2 nd Floor Hall B : non-commercial	per hour		Delete	Delete	y		-	N/A
		4. OUTSIDE PARKING AREA								
		Selling advertising space on outside billboard, service provider to install infrastructure and maintain infrastructure. City to recover 10% of revenue generated								
S		Parking/Trading Bays	per trading bay per day or part thereof	Rate excludes hiring of portable toilets, cleaning, security and other cost that may arise from the trader's/ client's needs	46.49	53.00	y	49.57	57.00	7.5%
PCR		Parking Area - Driver Education: Driving Schools (light motor vehicles)	per month		1,754.39	2,000.00	y	Delete	Delete	

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PCR		Parking Area - Driver Education: Driving Schools (heavy duty Commercial vehicles)	per month		8,771.93	10,000.00	y	Delete	Delete	
		5. FILMING								
PCR		Very Large Shoot (31 or more vehicles and/or 61 or more people)	per hour	NEW	934.21	1,065.00	y	986.09	1,134.00	6.5%
PCR		Large Shoot (16 - 30 vehicles and/or 31 - 60 people)	per hour	NEW	747.37	852.00	y	789.57	908.00	6.6%
PCR		Medium Shoot (7 - 15 vehicles and/or 16 - 30 people)	per hour	NEW	560.53	639.00	y	592.17	681.00	6.6%
PCR		Small Shoot (4 -6 vehicles and/or 9-15 people)	per hour	NEW	373.68	426.00	y	394.78	454.00	6.6%
PCR		Micro shoot (1 - 3 vehicles and/or 8 or less people)	per hour	NEW	185.09	211.00	y	195.65	225.00	6.6%
PCR		Set-up and breakdown	per hour	NEW	233.33	266.00	y	246.96	284.00	6.8%
PCR		Dedicated space for film related activities (Base camp, unit parking, catering area etc.)	per m ² per day or part thereof	NEW	23.68	27.00	y	26.09	30.00	11.1%
PCR		Floodlights (as per electricity rates and tariffs)	per 2 hour session	NEW	877.19	1,000.00	y	926.09	1,065.00	6.5%
		Capacity:								
		West Stand = 6900								
		East Stand = 8160								
		South Stand = 5450								
		North Stand = 3700								
		TOTAL = 24210								

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	GRAND PARADE									
	NOTES :									
	SPECIAL CONDITIONS OF HIRE GRAND PARADE									
	DETERMINATION OF CATEGORY:									
	Category 1 : Commercial									
	Individual / Corporate Bodies or any other body hiring the premises for retailing, concerts, and providing information to promote their interest for profit									
	Category 2 : Private									
	This tariff will be applicable to lettings of a private nature, such as a wedding, birthday party, etc.									
	Category 3 : Charity									
	This tariff will be applicable to religious, welfare, amateur sporting bodies, youth organisations and political parties.									
	3.1 Services									
	3.1.1 Water and Electricity will be additional charges									
	Grand Parade									
	Whole Area (15916 m ²)									
PCR	Commercial	R/day		76,413.16	87,111.00	y	80,672.17	92,773.00		6.5%
PCR	Private	R/day		50,941.23	58,073.00	y	53,780.00	61,847.00		6.5%
S	Community/Charity	R/day		25,470.18	29,036.00	y	26,889.57	30,923.00		6.5%
	Parking Area (7912m ²)									
PCR	Commercial	R/day		41,006.14	46,747.00	y	43,291.30	49,785.00		6.5%
PCR	Private	R/day		27,338.60	31,166.00	y	28,861.74	33,191.00		6.5%
S	Community/Charity	R/day		13,669.30	15,583.00	y	14,430.43	16,595.00		6.5%
S	Parking for events held at City Hall & Good Hope Centre	per parking bay per day or part thereof		24.56	28.00	y	26.96	31.00		10.7%
	PARKING ON NON-EVENT DAYS									
S	0-0.5 hours			0.00		n	0.00			
S	0.5-1.5 hours			10.53	12.00	y	12.17	14.00		16.7%
S	1.5-2.5 hours			20.18	23.00	y	22.61	26.00		13.0%
S	2.5- 3.5 hours			30.70	35.00	y	33.04	38.00		8.6%
S	3.5-4.5 hours			35.96	41.00	y	38.26	44.00		7.3%
S	4.5-5.5 hours			41.23	47.00	y	44.35	51.00		8.5%
S	5.5- 8 hours			49.12	56.00	y	52.17	60.00		7.1%
S	8.0-24 hours			110.53	126.00	y	117.39	135.00		7.1%
S	Lost Ticket/Card			50.88	58.00	y	54.78	63.00		8.6%
S	Leasing of parking area									
	Leasing of parking area 10% of monthly profit (excluding event days) - appointed service provider to deploy security, access controllers, install machine, guard house, etc. at his/her own cost									
	Trading Area (8004m ²) for hosting of events									
PCR	Commercial	R/day		33,708.77	38,428.00	y	35,586.96	40,925.00		6.5%

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PCR		Private	R/day		22,472.81	25,619.00	y	23,725.22	27,284.00	6.5%
S		Community/Charity	R/day		11,235.96	12,809.00	y	11,861.74	13,641.00	6.5%
		FILMING								
PCR		Very Large Shoot (31 or more vehicles and/or 61 or more people)	per hour	NEW	934.21	1,065.00	y	986.09	1,134.00	6.5%
PCR		Large Shoot (16 - 30 vehicles and/or 31 - 60 people)	per hour	NEW	747.37	852.00	y	788.70	907.00	6.5%
PCR		Medium Shoot (7 - 15 vehicles and/or 16 - 30 people)	per hour	NEW	560.53	639.00	y	592.17	681.00	6.6%
PCR		Small Shoot (4 -6 vehicles and/or 9-15 people)	per hour	NEW	373.68	426.00	y	394.78	454.00	6.6%
PCR		Micro shoot (1 - 3 vehicles and/or 8 or less people)	per hour	NEW	185.09	211.00	y	195.65	225.00	6.6%
PCR		Set-up and breakdown	per hour	NEW	233.33	266.00	y	246.96	284.00	6.8%
PCR		Dedicated space for film related activities (Base camp, unit parking, catering area etc.)	per m ² per day or part thereof	NEW	23.68	27.00	y	26.96	31.00	14.8%
PCR		Floodlights (as per electricity rates and tariffs)	per 2 hour session	NEW	877.19	1,000.00	y	926.09	1,065.00	6.5%
		City Departments/Directorates/Councillors/Provincial Government and National Government: Rate: 50% of hiring fee plus direct costs to be ascertained by the City per event .								
		Use of Athlone Stadium Pitch will be subject to Pitch Protection being used to protect the pitch when the pitch is used for a concert, festival, etc.								
		Refundable Damage Deposit of up to 200 % rental fee payable in advance (depending on the nature of the event)								
		Additional 10% Administration Fee will be charged to clients for the services (if required) of approved and authorized City Service Providers utilized for any event.								
		The setup and breakdown period is defined as 48 hours before and after per event. (i.e. If the event takes place for more than one day, then the set up and breakdown will be limited to two days before and after the event)								
		Notes: *** change to wording/layout								
		** change to tariff								
		**** new facility								